

Library 10-Information Research Cabrillo College – Spring 2012

Instructor: Jody Alexander

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Reference Desk Phone: 479.6163

Reference Desk Hours: Tues: 9-2:30 Wed: 11:30-4 Thurs: 3-8



Library 10 is designed to be taken with **English 1A**. It is a self-paced, handbook-based class that will help you develop your research skills and learn to find and evaluate different sources of information.

- Self-paced means that YOU are responsible for keeping track of due dates and asking for help.
- The skills you learn will help in all your classes, especially if you find sources you can actually use!
- Start your handbook and Blackboard lessons early and your English research paper will be easier later!

Important Dates

A S A P	<ul style="list-style-type: none"> • Pay for the required Library 10 handbook at Bookstore or College Bank, and bring receipt to Library Reference Desk, to pick up handbook. • Get a library card at the Library Circulation desk, at the Watsonville ILC, or online via the Library website. • Create your Blackboard account (http://cabrillo.blackboard.com).
ASAP	Begin Library 10 handbook . This does not need to be turned in. Begin work on Blackboard Lessons .
By Feb 13	Complete Syllabus Quiz (in Blackboard Course Introduction)
By March 5	Complete Handbook & Blackboard Lessons 1-4 & Quizzes 1-4
March 9	Last day to request Pass/No Pass option
By March 19	Complete Handbook & Blackboard Lessons 5-6 & Quizzes 5-6
By April 2	Complete Blackboard Assignment 1
By April 23	Complete Handbook & Blackboard Lessons 7-8 & Quizzes 7-8
By May 7	Complete Blackboard Assignment 2
May 23 - May 30	Take Final Exam (at home or in the Library)

Grading

There are 300 points possible in the class

A=270-300; B=240-269; C=210-239; D=180-209; F=179 or below

No work accepted after the due dates.

My grading rubric is attached to this document.

Do your own work! Plagiarism is not tolerated!

Accommodations for Disabilities

Accommodations will be provided for students with verified disabilities. If you need accommodations please contact both me and: **Disabled Student Services & Programs** (DSPS): 479-6379, Room 810, Aptos Campus or **Learning Skills Program** (LSP - for students with learning disabilities & attention deficit disorder): 479-6220, Room 1073, Learning Resources, Aptos Campus

Questions? Ask a Librarian! 479-6163

Other Things You Should Do:

- Get a library card. This allows you to do much of your work outside the library if you have internet access
 - Go to the reference desk in the library and ask ANY librarian if you have questions
 - Contact me if you are experiencing any problems
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Grading Rubric for Library 10 Quizzes and Works Cited Assignments - J. Alexander

A-level work:

- Directions are followed and correct answers are given for all or nearly all of the assignments
- Quality sources are selected for all or nearly all of the assignments
- All or nearly all of the components for MLA format citations are included and are in the correct order with proper punctuation

B-level work:

- Directions are followed and correct answers are given for most of the assignments
- Quality sources are selected for most of the assignments
- Most of the components for MLA format citations are included and are in the correct order with proper punctuation

C-level work:

- Directions are followed and correct answers are given for some of the assignments
- Quality sources are selected for some of the assignments
- Some of the components for MLA format citations are included and are in the correct order with proper punctuation

D-level work:

- Directions are followed and correct answers are given for only a few of the assignments
- Quality sources are selected for only a few of the assignments
- Only a few of the components for MLA format citations are included and are often in the incorrect order and without proper punctuation

F-level work:

- Directions are not followed and incorrect answers are given for most of the assignments
- Sources are not selected for most of the assignments
- Only a few of the components for MLA format citations are included and are in the incorrect order and without proper punctuation